

**In accordance with the stated purpose of the Mission Committee
we propose a unified "Local Benevolence Program."**

1. The Local Benevolence Program is to assist local people who are unable financially to meet reasonable household, personal, and medical expenses.
2. The Local Benevolence Program will consist of two independently functioning parts:
 - A. Local Benevolence Fund of Second Church (line item #73 of church budget);
 - B. H. Boswell Jones Benevolence Fund (money given to Second Church from the H. Boswell Jones estate).
3. A. The L.B.F. will be supplied from three sources:
 1. Church's budgeted general fund (line item #73 - referred to as "Local Benevolence").
 2. Designated gifts from individuals.
 3. Money given to L.B.F. by officer in charge of H. Boswell Jones Benevolence Fund (if officer so desires).

B. The L.B.F. will be administered as follows:

 1. The Church Treasurer will disburse monies in the L.B.F. when authorized by the minister and/or Missions Committee,
 2. The minister will be authorized to approve all expenditures from L.B.F. up to Twenty-five Dollars (\$25.00). All requests that exceed Twenty-five Dollars (\$25.00) should be approved by the Missions Committee, or its Chairman.
 3. The Church Treasurer and Minister will keep a permanent record of all disbursements from the L.B.F. and will monthly provide a general information report of expenditures to Missions Committee and Session as matter of information.
 4. These policies will be reviewed and amended by Missions Committee as needed.

C. The Local Benevolence Program of Second Church will characteristically be active or passive according to monies anticipated available for the coming year in the L.B.F.

 1. Should more than Eight Hundred Fifty Dollars (\$850.00) (or budgeted figure) be anticipated available, the Minister and Missions Committee will be active in selecting qualified local benevolent causes.
 2. Should less than Eight Hundred Fifty Dollars (\$850.00) be anticipated in the L.B.F. for the coming year, the monies will be disbursed on a passive basis (i.e., only when others seek out the church for aid).

D. All monies disbursed from the L.B.F. will be given to the agency, business, store, etc., that can supply the services needed upon request. No money will be given directly to any individual upon request unless approved by the Missions Committee.
4. The H. Boswell Jones Benevolence Fund (HBJF) will be supplied from monies left Second Presbyterian Church from the estate of the late Henry Boswell Jones.
 - A. The HBJF will be administered by an individual chosen by the Minister of Second Presbyterian Church. This individual will serve a two year term. (This is in accordance with the stated conditions of Mr. Jones' will.)
 - B. The Administrator of this fund will be referred to as the Jones Emergency Relief Officer (JERO). The JERO is authorized to invest monies of the HBJF so as to keep money in this fund over a continuous number of years.
 - C. The monies of the HBJF will be disbursed in accordance with stated conditions of Mr. Jones' will which are:
 1. All expenditures can only be approved by the JERO.
 2. Monies spent can be disbursed only for local benevolent causes approved by the JERO,
 3. Monies disbursed each year can equal no more than fifteen per cent (15%) of the amount received, plus interest on the same amount. (Amount received – \$18,294.00) [NOTE: a written notation adds "must be spent" at the end of this line.]
 4. The H. Boswell Jones Benevolence and fiscal year will run from April 1 through March 31.
 5. Accounting records kept by JERO should be only of amounts disbursed (according to terms of H. Boswell Jones' will). The recipients' names will not be published.
 6. Checks will be disbursed directly to recipient and will not go through the church's accounting system.